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Date:

Controller of Immigration

Philippines

Dear Sir/Mdm,

**LETTER OF INTRODUCTION FOR VISA APPLICATION**

The applicant for the visa(name as in passport)is coming to Vietnam from (country) for the purpose of attending our conference and exhibition **POWER & ELECTRICITY WORLD | THE SOLAR SHOW | THE WIND SHOW VIETNAM 2018**. The event will be held from   
**10 – 11 APRIL 2018** at Gem Center, Ho Chi Minh City.

The applicant is our **EXHIBITOR** and the details are as follows:

|  |  |
| --- | --- |
| NAME (as in passport) |  |
| PASSPORT NO.: |  |
| PASSPORT ISSUE DATE: |  |
| PASSPORT EXPIRY DATE |  |
| DATE OF BIRTH: |  |
| NATIONALITY: |  |
| COUNTRY OF EMBARKATION: |  |

The applicant will need to be in Vietnam from **8 – 12 APRIL 2018** for the purpose of conference and exhibition activities. This invitation letter serves to facilitate the visa application.

Thank you.

Yours sincerely,

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| Terrapinn Pte Ltd |