

## WHAT VIRTUAL PLATFORM IS THE EVENT USING?

The virtual platform is called Swapcard! You can download the Swapcard app or access Swapcard on your desktop.

# WHEN WILL I RECEIVE MY LOGIN?

Only registered attendees will receive a login. If you are not registered, register here:

 $\frac{\text{https://secure.terrapinn.com/V5/step1.aspx?E=10421\&pk\_campaign=listing\&pk\_kwd=AF\&pk\_source=terrapinn\&pk\_medium=link\&\_ga=2.188474795.2081618926.1612197713-779075545.1607460909}{\text{medium=link\&\_ga=2.188474795.2081618926.1612197713-779075545.1607460909}}$ 

1 month prior to the show, all exhibitors and registered exhibitor staff will receive an email from hello@swapcard.com with their login.

1 week prior to the show, all attendees and speakers will receive an email from hello@swapcard.com with their login.

## IT'S SHOWTIME! HOW DO I ACCESS THE EVENT?

Click this link! <a href="https://app.swapcard.com/login">https://app.swapcard.com/login</a> Need a new password?

- Enter the email address you registered with
- Send me a magic link
- You will receive an email from hello@swapcard.com within 30 minutes of requesting the magic link.

#### **HOW LONG WILL THE EVENT BE AVAILABLE?**

If you missed a presentation, all sessions are being recorded and will be available to view under the agenda tab until May 28<sup>th</sup> 2021.

#### WHAT IS SWAPCARD AND HOW DO I NETWORK WITH ATTENDEES?

Include demo videos

How to view exhibitors: https://vimeo.com/508513999

How to view the agenda and create a personal schedule: <a href="https://vimeo.com/508515554">https://vimeo.com/508515554</a> How to network, make connections and set up meetings: <a href="https://vimeo.com/508517122">https://vimeo.com/508517122</a>

How to update your profile: https://vimeo.com/508517858

# **HAVE ADDITIONAL QUESTIONS?**

All tutorial videos on how to navigate the platform can be found under the help desk tab in the platform If you need further assistance, contact <a href="mailto:Ashley.Pierson@Terrapinn.com">Ashley.Pierson@Terrapinn.com</a>